

DEPARTMENTAL ACTIVITY (MINUTES) - I

Date: - 20-1-2022

The Biotechnology department review meeting has been held at 4:00 PM today in the Biotechnology classroom for reviewing the activity conducted so far.

It is observed that the semester II & V Examinations have been conducted during Dec 2021-Jan 2022. The first year admissions are still going on through OAMDC - 2022. But the classwork has commenced in Dec 2021 as per the Annual Academic calendar.

It is also observed that student seminars have been conducted, assignments and extension activities for also participate by the students. Giving some valuable words to students in the classroom. To build mentally strong while giving a seminars. and also guide some body language and facial expression while delivering the content which was effectively to people.

The workload for this semester is divided as to the department of biotechnology. (Ch. Akhilraja)

Semester - I :- Biomolecules and analytical techniques

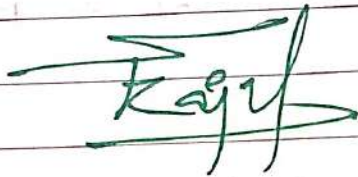
Semester - III :- Immunology & r-DNA technology

Semester - VI :- plant and animal biotechnology

It is also decided that the practical workload of all the following semesters are taken by the department of biotechnology.

Member of department biotechnology

1) CH. AKHILRAJA - ch. Abhilash



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DEPARTMENTAL MINUTES - 2 / 2022-2023.

Date:- 23.6.2022

The departmental committee met at 4:00 PM the meeting observed that the semester-I, III and VI Exams have been conducted by Andhra University during April to May 2022 and the VIth semester results have been announced.

Number of students appeared: 16

Number of students passed in biotechnology: 16

It is observed that the community service project (CSP) at the end of Semester-II has been commenced from 01.06.2022. The students admitted during 2020-2021 and 2021-2022 have taken up the CSP work by the mentor from biotechnology department

Sri Ch. Akhilaraja - Ist Biotechnology

The students have been properly oriented to take up the CSP work with 4 components

- (i) Socio economic survey
- (ii) social awareness campaign
- (iii) main project implementation
- (iv) viva-voce (present presentation).

The first three components have been successfully completed. We here mentored the present very closely and the students are writing the project now.

The Government also advises or directed II year students to register themselves for internship at the end of semester -IV as per the APSCHE guidelines.

The workload of the following semester is taken as follows

sem - II microbiology, cell and molecular biology

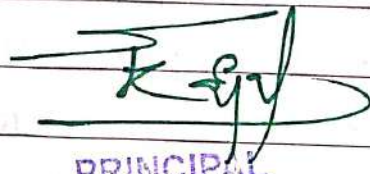
sem - IV - P4 - plant, animal biotechnology

- P5 - Environmental & industrial biotechnology.

The above papers which contain theory and practicals are taken by department. and it is also report academic records for NAAC which is due to held in Dec 2022.

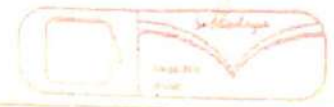
Member of department biotechnology

1) CH. AKHILRAJA : Ch. Akhilraj -



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DEPARTMENTAL MINUTES - 3



Date:- 19.07.2022

A review meeting of department of biotechnology held by Sri. Ch. Akhilaraja Lecturer in Biotechnology.

1) The meeting observe the community service project (CSP) for the academic year 2021 at the end of second semester have been successfully completed and it gave the faculty and student feeling of satisfaction towards their commensent for their habitation. It gave the students an insight into Research culture through this project.

2) In this month we have to organize the viva-voice of the CSP from 10:30 AM to 12:00 PM to the First year students.

3) Vaccination of Booster dose for the students has also been taken up as a preventive measure against Covid-19.

4) The results of Semester-I and Semester-III have come in and they are as follows

Semester - I

No. of students appeared - 18

No. of students passed - 18

pass percentage - 100%

No. of students absent - 01

Semester - III

No. of students appeared - 20

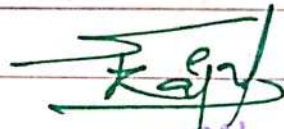
No. of students passed - 20

pass percentage - 100%

It is resolved to concentrate on the failed candidates in sem-III also after duly imparting personal counselling.

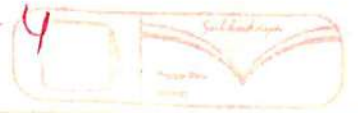
Members participate

- 1) CH. AKHILRAJA :- Ch. Akhilraja



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DEPARTMENTAL MINUTES - 4



Date:- 01.09.2022

A review meeting of department of biotechnology held by Sri. Ch. Akhilraj. The meeting observed the marks of mid Exam - I conducted on the previous paper. To give some suggestions above the mid exam - I to give remedial coaching to Semester - II students.

A seminar conducted to the both 1st year and 2nd year students to eliminate their fear while giving a seminar and giving some measures while dealing with subject concepts.

Announcement of mid - II Exam to students on September (03.09.2022) and conducting the mid to the all groups.

Conduction of internal and external Exams in the class. and also commencement of uploading marks on website.

Giving model papers two 1st and 2nd year students.

Members participate

1) CH. AKHILAJA :- Ch. Akhilraj

DEPARTMENTAL MINUTES - 5

Date:- 10.10.2022

The Department of biotechnology has held a meeting at 12:00pm to discuss the academic activities for the academic year 2022-2023. after the semester examinations.

The students of 3rd semester are expected to attend classes from 10.10.2022 as per Andhra University calendar.

However, since the university examination for 2nd semester have been rescheduled upto 21.10.2022. The classwork will commence from 22.10.2022 only.

The workload adjusted to departmental lecturers as follows.

Sri. Ch. Akhilaraja - P₁ - Biomolecules & Analytical techniques

P₃ - Immunology & r-DNA technology

P₅ (6B) - organic farming

P₇ (7B) - Biofertilizers and

Biopesticide production.

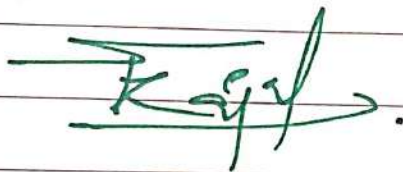
All the practicals and theory classes are taken by Sri. Ch. Akhilaraja. to BSC Biotechnology of I, II, IIIrd year students. Thus the workload is 24 hours in a week.

It is also resolved to classify the students as advanced learners, average learners, and slow learners and take up students centre activities as per the SOP given by CCE.

The Department of biotechnology can ~~give~~ ^{done}
a clean and green programme which was in
the CIA was given by CCE. On 29.10.2012

Members participate

1) CH. AKHILRAJA :- Ch. Abhilasha



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